

Digras Vibhagiya Shikshan Prasarak Mandal's
B.B. ARTS, N.B. COMMERCE & B.P. SCIENCE COLLEGE,
DIGRAS- 445203 DIST. YAVATMAL (M.S.)

NAAC Accredited, B Grade with CGPA 2.50



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College Website - www.bbnbbpcollege.org

NAAC TRACK ID - MHCOGN11269

THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR) OF THE IQAC

Submitted to
The National Assessment and Accreditation Council
Bangalore - 560 072

2015-2016

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2015-16

I. Details of the Institution

1.1 Name of the Institution

B. B. Arts, N. B. Commerce & B. P. Science
College, DIGRAS.

1.2 Address Line 1

Old Darwha Road

Address Line 2

Digras

City/Town

Digras

State

Maharashtra

Pin Code

445203

Institution e-mail address

principal.bnbcollege@gmail.com

Contact Nos.

07234-222022

Name of the Head of the Institution:

Dr. S.V. Agarkar

Tel. No. with STD Code:

07234-222022

Mobile:

09373778210

Name of the IQAC Co-ordinator:

Dr. S. M. Deosthale

Mobile:

09422869882

IQAC e-mail address:

principal.bnbcollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11269

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/07/RAR/09 Dated 11/05/2015

1.5 Website address:

www.bbnbbpcollege.org

Web-link of the AQAR:

www.bbnbbpcollege.org/AQAR2015-16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.25	2004	2009
2	2 nd Cycle	B	2.50	2015	2020
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/09/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

1. AQAR 2014-15 - Submitted to NAAC on Dt. 07/12/2015

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Our College is the recognised centre of Yashwantrao Chavhan Maharashtra Open University, Nashik. (M.S.)

1.11 Name of the Affiliating University (*for the College s*)

Sant Gadge Baba Amravati University, Amravati.(M.S.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	NIL	UGC-CE	NIL
UGC-Special Assistance Programme	NIL	DST-FIST	NIL
UGC-Innovative PG programmes	NIL	Any other (<i>Specify</i>)	NIL
UGC-COP Programmes	02		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01+01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	00
2.9 Total No. of members	12
2.10 No. of IQAC meetings held -	06

2.11 No. of meetings with various stakeholders:	No. :	01	Faculty :	03	
Non-Teaching Staff	01	Alumni	01	Others	00

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) -

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- i) Institute level Seminar on Role of IQAC in Improving Quality of Higher Education for faculty members.
ii) Institute level Seminar on API-PBAS for faculty members.

2.14 Significant Activities and contributions made by IQAC –

- 1) Enhancement and enrichment in teaching-learning process of faculty members.
- 2) Academic Audit of all departments were conducted.
- 3) ICT enabled teaching learning process.
- 4) Verification of API-PBAS and CAS proposal of faculty members.
- 5) Non-teaching ICT training conducted .
- 6) MOU with some organisation was done.

2.15 Plan of Action by IQAC/Outcome –

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Research Work	Faculty Members attended conferences, workshops, seminars etc.
Organization of workshops	College organized State Level & District Level Workshops.
Planning of Evaluation	Unit Tests, Improvement Test, Class Seminars, Group Discussion, Home Assignments, Projects.
MoU	Executed
Academic audit	Executed
DHEMIS and AISHE	Executed

* Attach the Academic Calendar of the year as Annexure.

➤ A copy of IQAC Calendar is attached herewith – Annexure - II

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- LMC meeting conducted and it was discussed and approved that the teachers should be motivated for research work.
➤ AQAR has been approved by the management.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	03	NIL	NIL	NIL
PG	02	NIL	02	NIL
UG	03	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	02	NIL	02	NIL
Other's (YCMOU Courses)	07	NIL	NIL	NIL
Total	17	NIL	04	NIL
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options-NA

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	NIL
Annual	03

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

➤ Analysis of the feedback is provided in Annexure - III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As our college is affiliated to SANT GADGE BABA AMRAVATI UNIVERSITY, AMRAVATI, therefore college has no freedom to design syllabus. But some of our Faculty Members are the members of BOARD OF STUDIES at University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
27	18	08	NIL	01

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	05	--	--	--	--	02	--	05	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest faculty	00
Visiting faculty	00
Temporary faculty	30

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	02	02
Presented papers	02	14	05
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Guest Lectures organised
- Use of following ICT tools were adopted for effective teaching learning process.
 - a) LCD projectors
 - b) OHP
 - c) Use of Smart Board
 - d) Slide Projectors etc.

2.7 Total No. of actual teaching days during this academic year

187

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Answer sheets of unit test after evaluation are shown to student for further improvement as per suggestions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	216	00	10	38	12	27.78%
B.A. II	128	00	12	36	02	39.06%
B.A. III	107	00	09	35	10	50.47%
B.Com. I	92	00	09	09	00	30.43%
B.Com. II	Result awaited					
B.Com. III	56	00	30	09	06	80.36%
B.Sc.I (Sem. I)	142	05	50	10	01	42.96%
B.Sc.I (Sem. II)	Result awaited					
B.Sc. II (Sem.III)	125	05	22	16	--	36.40%
B.Sc. II (Sem.IV)	Result awaited				--	
B.Sc. III (Sem.V)	85	03	29	18	--	55.29%
B.Sc. III (Sem.VI)	Result awaited					
M.A. I	Result awaited					
M.A. II	Result awaited					
M.Sc.I (Sem.I)	18	05	09	00	00	50.00%
M.Sc.I (Sem.II)	Result awaited					
M.Sc.II (Sem.III)	13	02	05	01	--	46.15%
M.Sc.II (Sem.IV)	Result awaited					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

- It conducts the meetings with faculty members and stake holders.
- It monitors and supervises the Teaching and Learning processes.
- It organises faculty training programmes to improve the quality of delivery of course content .
- It motivates departments to organise expert lectures/ guest lectures etc.
- Improvement tests are arranged after analysing students progress.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	---
Others (S.T.C.)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	01	--	02
Technical Staff	11	02	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes faculty members to register for Ph.D.
- It encourages faculty members to undertake Major/Minor Research Projects.
- Duty leaves are sanctioned for attending Refresher/Orientation/Short Term Courses, Conferences, Seminars, etc.
- Departmental Library & Laboratory facilities and amenities are provided to staff members for conducting research work .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	00	00
Outlay in Rs. Lakhs	00	RS.10,91,800/-	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.4 Details on research publications

	International	National	Others
Peer Review Journals	29	00	00
Non-Peer Review Journals	00	03	00
e-Journals	01	00	00
Conference proceedings	00	13	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from -

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges -

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	01	00	01
Sponsoring agencies	NIL	NIL	Vidarbha Economics. Association	NIL	SGB Amravati University Amravati

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year -

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) -

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum	00	College forum	03		
NCC	09	NSS	03	Any other	00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Group Testing Camp
- Water Analysis Camp
- Constitution Day Celebration
- National Science Day Celebration
- Marathi Bhasha Savardhan Pandharwada.
- Farmers Meet (Baliraja Chetna Abhiyan)
- Tehsil Level Science Exhibition
- NSS Annual Camp at Adopted Village.
- Workshop on Women's Health.
- Workshop on New Education Policy.
- A Programme on Cyber Crime.
- A Programme on National Voters Day.
- A Programme on Tobacco Free Life – a concept for youth.
- Exhibition and Competition of Healthy Animals.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.82 acres	NIL	NIL	7.82 acres
Class rooms	20	NIL	Management	20
Laboratories	09	NIL	NIL	09
Seminar Halls	01	NIL	NIL	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	08	NIL	NIL	08
Value of the equipment purchased during the year (Rs. in Lakhs)		0.38 0.31	College UGC XII plan (college development scheme)	
Others	NIL	NIL	NIL	NIL

4.2 Computerization of administration and library –

- Automation of Library functioning is in process with the help of LIBMAN Masters Software Nagpur.
- Bar code system is adopted in Library.
- Office is automated with “Campus 2.0” Software of M/s dotCOM Infotech. Key areas covered are Admission, students enrolment, daily fees collection, pay roll, accounts, students information.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15497	803013	46	13150	15543	816163
Reference Books	806	293292	02	440	808	293732
e-Books	---	---	Proposed to purchase	---	---	---
Journals	---	---	20	30000	---	---
e-Journals	---	---	Proposed to purchase	---	---	---
Digital Database	---	---	Proposed to purchase	---	---	---
CD & Video	48	---	---	---	48	---
Others (specify)	---	---	---	---	---	---
Books of Literature, Autobiography etc.	7577	911689	08	1200	7585	912889
G.K. Books	574	126355	---	---	574	126355

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	81	02	05	04	00	02	14	00
Added	00	00	00	00	00	00	00	03
Total	81	02	05	04	00	02	14	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training is given to library staff For effective use of ICT tools in library by DIGITECH System, Akola.
- Training is given to library staff for operating the library software and rendered the services to our users by LIBMAN Master's Software, Nagpur.
- The training was conducted by M/s Dotcom Infotech Pvt. Ltd., Amravati on dated - 27 - 28 /05/2016 regarding Office automation software up gradation. The key aspects were pay roll, Admission, fees collection, students information, Accounts.
- Training was given to non-teaching staff regarding use of ICT tools, Smart Board etc. On 11th Feb. 2016, by DIGITECH System, Akola.
- Training was given to teaching staff regarding use of ICT tools, Smart Board etc. On 11th Feb. 2016, by DIGITECH System, Akola.

4.6 Amount spent on maintenance in lakhs:

i) ICT	0.27
ii) Campus Infrastructure and facilities	0.50
iii) Equipments	0.067
iv) Others	1.81
Total :	2.647

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services –

- Scholarship to students belonging SC, ST, VJNT, OBC and Minority Category is given as per government norms.
- IQAC cell organises meeting of students belonging to various categories SC, ST, VJNT, OBC including minorities regarding awareness of Government Scholarship Schemes.
- Category wise scholarship committees are constituted to get benefits of scholarship and other financial assistance.
- Exit meeting of all final year students conducted.
- Parent-Teacher Meeting conducted.
- Alumni Meeting conducted.
- As per need Students are given fees instalments.
- For students overall development following activities are organised
College Magazine, Remedial Classes, Industrial Visit, Field Visit etc..

5.2 Efforts made by the institution for tracking the progression

- Result analysis of Unit Test, Common Test, Improvement test, Seminars for Students.
- Feedback from students are taken.
- Suggestions are collected from students through suggestion box.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others (Certificate Course)
1091	69	10	38

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
614	52

Women

No	%
556	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
499	109	103	278	02	991	576	131	116	344	03	1170

Demand ratio : 100%

Dropout – 2.00%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Coaching Class for Entry in Services for SC, ST, OBC and Minority Students.

No. of students beneficiaries 46

5.5 No. of students qualified in these examinations - Nil

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance -

- Seminar, Aptitude, Soft Skills, Aspects of Personal Interview, Personality Development Workshop of Placement Card Group, Workshop on RTI.
- An effective student counselling is done through various programmes and levels. The class teachers, heads of department and academic co-ordinators are instrumental in identifying and redressing the grievance of needy students. Interaction with parents is also maintained if required.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

- Anti-women Harassment Committee, Woman Grievance & Redressal Cell etc. of College organized workshop on health education and world women's day programme for girls students.
- College girls student participated in workshop on handicraft training at yavatmal.
- Students are encouraged to perform cultural activities related to women empowerment.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level
No. of students participated in cultural events
State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	925	1824655
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives -

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- The library working hours are increased and new books and journals are purchased as per student demand.
- The bus concession matter was reported to the officials concerned for redress and the facility will be available w.e.f. academic session 2016-17. The bus concession passes distribution will be done at college campus.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision –

As the first institution of the taluka having academic excellence, prepare the student of remote rural area, a competent human with academic and human values.

Mission –

To promote the student of remote rural area for higher education for their personality development, self confidence development, to create Scientific views and to prepare them face the day to day competition.

6.2 Does the Institution has a management Information System -

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Teaching plans & methodologies.
2. Subject allocation as per specialization of teachers.
3. Feedback from students, alumni, Parents & employer.

6.3.2 Teaching and Learning

- Use of ICT in teaching and learning
- Guest lectures are arranged
- e-Learning material available
- Departmental libraries are established

6.3.3 Examination and Evaluation

- Different types of evaluations methods like unit tests, short question answer etc. and transparency is achieved in evaluation. University appoints examinations officer and co-officer incharge to ensure smooth conduction of University examinations.
- Pre final examination, Assignment and seminars are conducted.
- Internal examinations are conducted as per academic calendar and strict evaluation methods are adopted.

6.3.4 Research and Development

- Duty Leaves are sanctioned to the faculty Members to attend as well as to present research papers in the conferences/ seminars / workshops etc.
- Encourage the faculty members for the Registration of Ph.D.
- Encourage the faculty members for Major & Minor Research Projects.
- Students are encouraged to participate in paper presentation competitions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Laboratories and Library are updated, ICT based instruments and computers are purchased for enrichment of facilities.
- e-Books and e-Journals are subscribed.
- Departmental libraries are established in various Departments.
- Internet Browsing centre is established.

6.3.6 Human Resource Management

- Various leaves, evaluations through CR, lien facility etc.
- Various programmes for women empowerment are conducted.
- Training for Teachers and non-teaching staff is arranged every year.
- Various committees are formed for smooth conduction of administrative, academic research and extension work.

6.3.7 Faculty and Staff recruitment

- Selection of faculty member's is done through University constituted committee as per UGC guidelines.
- Selection of Staff Members' is done through Management constituted committee as per state government norms.
- In recruitment, meritorious candidates are given preference and selection process is totally transparent.

6.3.8 Industry Interaction / Collaboration

- College signed MOU with Bank Of Maharashtra Branch-Digras
- College signed MOU with DIGITECH System Pvt.Ltd. Akola.
- Students are encouraged to visit Industries and other organization.

6.3.9 Admission of Students

- Students are admitted on the basis of Marks scored in HSC Board Examination to first year of Arts, Commerce & Science. Admission to M.A. & M.Sc. Courses are given on the basis of marks scored in Degree Exam. Admission to II & III year of UG & PG courses are given on merit basis. The reservation policies are followed in admission process.

6.4 Welfare schemes for

Teaching	1. By giving duty leave facility faculty members are permitted for attending various workshops & academic trainings. The duty leave is sanctioned for the same. 2. Felicitation of Ph.D. /Special Awards / NET-SET Awardees is done. 3. Loan facility and over draft facility is provided by Bank of Maharashtra, Digras 4. Loan facility is provided by D.V.S.P. Mandal employees Credit Co-Op. Society, Digras.
Non-teaching	1. By giving duty leave facility staff members are permitted for attending various workshops & academic trainings. 2. Loan facility and over draft facility is provided by Bank of Maharashtra Digras. 3. Loan facility is provided by D.V.S.P. Mandal employees Credit Co-Op. Society, Digras.
Students	1. Subject top scorer students in University Examination are given prizes. 2. Medical & Physical Efficiency Test is conducted. 3. Various Government / Public scholarship are given to students. 4. Fee is allowed to pay in instalments as per students requirement . 5. Students interested in sports activities are given sufficient practice and guidance before and after the college hours.

6.5 Total corpus fund generated :- University corpus fund generated from students is Rs. 1415/-.

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	---	Yes	Faculty Members & Principal
Administrative	Yes	Joint Director Office and A.G. Office	Yes	Principal & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University has examination committee which takes proper steps regarding reforms in examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Not Applicable.

6.11 Activities and support from the Alumni Association

- Many departments of college use the support of Alumni in academic activities such as delivery of guest lectures, etc.
- Annual Alumni meeting provide the students a golden platform and opportunity for interaction.
- Alumni gives feedback and suggestions for future improvement in infrastructure, academic activities, etc.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher meet was organized in college on 30th Dec. 2015 and discussed the various issues related to -
 - a. Student counselling and problem solving, up gradation of facilities etc.
 - b. Parents feedback is taken and used for future improvement in various activities and facilities.
 - c. Student need based interaction with parent is also conducted periodically.

6.13 Development programmes for support staff

- Need based Training programmes are organized for support staff.
- Loan facility and over draft facility is provided by Bank of Maharashtra, Digra.
- Loan facility is provided by D.V.S.P. Mandal employees Credit Co-Op. Society, Digra.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green Audit System, Energy Conservation, Water harvesting, Plantation, Cleanliness Drive, Plastic Eradication, Solid Waste Management, etc are conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- DotCOM InfoTech Pvt. Ltd. Software, LIB-MAN Software, Smart Board, Inter COM System, Electro Podium, CCTV, ICT Applications, etc are installed.
- World Earth Day, Environment Day etc. were celebrated for creating environmental awareness among the students.
- World Aids Day, Blood Group Detection etc. health related programmes were organized for creating health awareness.
- Visit to Vermi Composting Unit and Water bodies were arranged.
- Students are motivated to take part in Plantation and Plant Conservation.
- Morning Prayer and communicative programmes were organized to boost up spiritual values in students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Organized Grand Farmers Meet .
- Organized objective type examinations (Digras Talent Search) based on Competitive Examination.
- Organized District Level Science Exhibition.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Health Programmes for Empowerment of Girl Students.
- Students Counselling and Guidance for Competitive Examinations and Career

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- Details are provided in Annexure IV-A and IV-B

7.4 Contribution to environmental awareness / protection

- Observance of ‘World Soil Day’ on 5th Dec. 2015.
- Organized “Water Awareness Week” Programmes from 16th to 22nd March 2016.
- Organized programmes by N.C.C. & N.S.S. Units of College related to Water Harvesting, Plastic Eradication in College Campus.
- Plant conservation programme organized by NSS.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTH -

- Good coordination between Teaching, Non-teaching and Principal for effective conduction of academic, administrative and other activities.
- Various scholarships schemes to large number of students.
- Community and extension activities through NCC and NSS Units.
- Various courses through Yashwantrao Chavhan Maharashtra Open University, Nasik.
- College has taken drive for recruitment of teachers and three new full time teachers are appointed during 2015-16.

WEAKNESS –

- Lack of adequate transportation facilities.
- Lack of industrial development leading to less institute –industry interaction.

OPPORTUNITIES –

- Research and consultancies in various disciplines.
- Social acceptance of the institutions.
- Collaboration with various NGO's for better community and extension activities.

THREATS –

- Loss of working days due to local festivals and unexpected strikes.

8. Plans of institution for next year

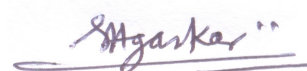
- Enrichment in research activities by promoting teachers for Major/Minor research projects.
- Enrichment in research activities by encouraging the faculty to register for Ph.D. & to attend in National, International Seminar/Conferences/Workshops.
- Provide ICT facility to each and every Department by purchasing New Computers, by encouraging the faculty members to use OHP, LCD projectors, smart boards etc.
- Organize the guest lectures for various subjects as per availability of experts.
- Organize College Level Objective Type Competitive Examinations.
- Coaching classes for students for various Competitive Examinations.
- MOU with various organizations.
- To Organize National Level Conference by Commerce Department.
- To Organize National Level Conference by Home Economics Department.
- Organize Exhibitions, Seminars, Workshops etc.
- Strengthening of placement and training activities.
- Enrichment of library facilities through addition of journals, reference books, other books, e-books etc.
- Introduction of barcode system in library book issue-return process.
- Tree plantation programme.
- Installation of rain water harvesting system.



Name (Dr.S.M. Deosthale)

IQAC Co-ordinator
B.B.Arts, N.B.Comm.& B.P.Sci.
College, Digras, Dist.Yavatmal.

Signature of the Coordinator, IQAC



Name (Dr. S.V. Agarkar)

Principal
B.B.Art,N.B.Commerce &
B.P.Science College,Digras

Signature of the Chairperson, IQAC

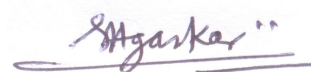
Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure - II**ACADEMIC CALENDAR of IQAC**
Academic Session 2015-16
Part – A of AQAR (2.15)

Sr. No.	ACTIVITIES	SCHEDULE
01	IQAC Meetings	September, October, December - 2015 January - 2016
02	IQAC Seminars	October - 2015 January - 2016
03	ICT Trainings (Teaching and Non-Teaching)	February - 2016 May - 2016
04	Workshops (District and State Level)	October - 2015 January - 2016
05	Execution of Memorandum of Understanding	Throughout the Year
06	Competitive Examination Coaching / Programmes	September - 2015 April - 2016
07	Students Counseling and Career Guidance	September, October - 2015 January - 2016
08	Gender Sensitization Programmes	December -2015 March - 2016
09	Games and Sports Activity	December -2015
10	Activities of Alumni Association	April - 2016
11	Activities of Parent Teachers Association	December - 2015
12	Guest Lectures	January, February - 2016
13	Departmental Library	January, February - 2016
14	Field , Industries, Organization Visits / Tour	September - 2015 February - 2016
15	Students Felicitation and Prize Distribution	December - 2015
16	BNB Talent	December - 2015
17	Youth Festival	September - 2015
18	NCC Activities	Thought out the year as per their activity calendar
19	NSS Activities	Thought out the year as per their activity calendar
20	Staff Research Activities	Thought out the year as per their activity calendar

21	Academic Activities	As per Academic Calendar of Respective Faculty
22	Feedback From Various Stakeholders 1. Students 2. Alumni 3. Parents 4. Employers	March -2016 April -2016 December -2015 April -2016
23	Verification of CAS proposals of Faculty members by IQAC Committee	As per requirement
24	Verification of API- PBAS	June - 2016
25	Extension Activities (Blood Group Testing Camp, National Science Day, Science Exhibition, National Constitution Day, Voter Day etc.)	Pre Diwali Vacation and Post Diwali Vacation
26	Best Practices – ➤ Health Programmes for Empowerment of Girl Students. ➤ Students Counselling and Guidance for Competitive Examinations and Career	Pre Diwali Vacation and Post Diwali Vacation
27	Environmental Audit	April – 2016
28	Administrative Audit	April – 2016
29	Academic Audit	April - 2016



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Annexure - III

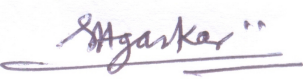
Part – B Criterion I (1.3) of AQAR

ANALYSIS OF THE FEEDBACK Academic Year 2015-16

(Teachers Evaluation by Students)

Sr. No.	Name of the Teacher	Department	Marks Obtained Out of 900	Percentage	Remark
1	Dr.R. V.Pandit	Marathi	758	84.22	VG
2	Prof.V.L.Khalatkar	English	729	81.00	VG
3	Dr..M.M.Dhore	Botany	810	90.00	E
4	Dr.R.R. Wankhade	Chemistry	821	91.22	E
5	Dr.Ku.N.S.Labhsetwar	Zoology	843	93.66	E
6	Dr.V.K.Jadhao	Physics	800	88.88	VG
7	Prof.P.M.Chandak	Physics	833	92.55	E
8	Dr.S.M.Deosthale	Botany	701	77.88	VG
9	Prof.V.D.Jadhao	Mathematics	827	91.88	E
10	Prof.Ku.M.M.Jagtap	Home Eco.	797	88.55	VG
11	Prof.Ku.P.M.Sonparote	Chemistry	753	83.66	VG
12	Dr.Ku.S.K.Parate	Zoology	802	89.11	VG
13	Dr.R.N.Karhade	Marathi	781	86.77	VG
14	Prof.V.R.Rotte	Economics	755	83.88	VG
15	Prof.R.R.Bhovate	Commerce	699	77.66	VG
16	Prof.S.P.Badwaik	Commerce	729	81.00	VG
17	Prof.D.D.Nilawar	Commerce	669	74.33	VG
18	Prof.M.N.Bhagat	English	832	92.44	E
19	Dr.Sau.A.A.Patil	Marathi	765	85.00	VG
20	Prof.Ku.P.D.Bhat	English	765	83.77	VG

Grade	Percentage
E = Excellent	90 % and Above
VG = Very Good	70 to 89 %
V = Good	60 to 69 %
AVG = Average	50 to 59%
P = Poor	Below 50 %


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Best Practice I**(Part-B- Criterion VII – (7.3) of AQAR)****1: Title Of The Best Practice: Health Programmes for Empowerment of Girl Students**

Women's empowerment, referring to the [empowerment](#) of women in our present society, has become a significant topic of discussion in regards to development and economics. It can also point to approaches regarding other trivialized [genders](#) in particular political, economical, social contexts. Our college is committed to try to turn the socio-economical as well as socio-political situation into expected form. The ample amount of girl students in our college, which is also the great achievement of us, inspires to work in women empowerment stream. Organization recognized the relation between health and education. Institution runs several activities to gain overall social advancement and adding quality resources that may bridge the gap between dimension of socio cultural existence. It is acknowledged, that our college is one of the leading organizations in community services, due to that college has selected this vital area to make healthy environment for girls in this aboriginal and economical backward place like Digras.

2: Goal:-

- To make aware and impart knowledge regarding various nutrients present in different food materials and making a balance diet from available foods.
- To give knowledge regarding structure and functions of the body and tells how to maintain physical and mental fitness.
- To give information about the causes of various common diseases, how they spread and protection from these diseases.
- To encourage the girls to participate in the national programmes of disease awareness control and eradication.
- To give knowledge about personal hygiene and environmental cleanliness.
- To give knowledge about, first-aid and its importance in accidental cases.
- To give the information of government policies and programmers related to empowerment of the girls and women
- To create awareness about Yoga, meditation and exercise in once life.
- To make them able to handle all critical situations in life
- To motivates girls to be vaccinated in order to produce immunity against various diseases.
- To provide better social economical and political treatment to girls.
- To establish nice equation between education and health.

3: Context:-

Health plays a vital role in once life, when it concerns with women then it's being essence of humanity. Our college is committed to change this scenario by giving more focus to women empowerment. Digras is not only economically backward but also an aboriginal place. The locality of Digras is in between, not well developed and not too backward. Large number of girl students in our college showed somewhat progress but they are not well aware about their role in society. This college has co-education system and putting more efforts for gender equality. College has separate woman anti harassment cell to care about various issues.

In academic year 2015-16, college conducted various activities, programmes, workshops such as guest lecturers' vaccination awareness, blood group testing camp, haemoglobin test camp, celebration of world woman day, Pad- Yatra, poster exhibition etc.

Guest lectures on "Government Policies for Girl or Woman", "Exercise to Produce Immunity Against Diseases", Workshops on "Making a Balanced Diet from Available Food", "Making First Aid Box At Home" are conducted. "Basic Judo Tricks" was one of the remarkable work-shop in order to protect one-self. Experts are invited to enlighten the girl students.

All these activities are done to empower girl student of our college. We think health programmes is the way to empower the girl students physically as well as mentally. It is the best practice of our college to make them in current stream to progress.

3: Evidence of success:-

1. About 150 girl students actively participated in one day rubella vaccination camp.
2. About 250 girl students were the part of one day yoga camp group.
3. Number of girls participated in various test camp like blood group test, haemoglobin test, weight and height ratio camps
4. Relevant news items and photographs and video recording.
5. Acknowledgements of girls are recorded.

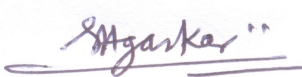
4: Problem Encountered and Resources Required:-

Digras is rural place so that customary practice and conventional methods have become challenge. Transport services are not enough to organize this kind of program on huge scale. Inviting experts from outside was also problematic. To change the set-up of girls mind for vaccination was speed-breaker of health programmes. Economical condition of girl's family is a barrier for the stream.

Collaboration of team members, guidance of leader and alternate for sources were worked to encounter the issues. But certain limitations are there, due to that organization needs support of local small institution to do it on large scale.

5: Contact Details:-

Name of the principal:	DR. S.V. Agarkar
Name of Institution:	B.B. Arts, N.B. Commerce and B.P. Science College
City :-	Digras
Accredited status:-	Accredited by NAAC with B Grade (CGPA 2.50)
Website:-	www.bbnbbpcollege.org
Mobile:-	9373778210


Principal
B.B. Art, N.B. Commerce &
B.P. Science College, Digras

Best Practice II**(Part-B- Criterion VII – (7.3) of AQAR)****1: Title Of The Best Practice: - Student Counselling and Guidance for Competitive Examination and Career**

Education aims at all-around development of student's personality. In other word, he should be good in his profession and at the same time be an ideal citizen. His thinking should be rational. Our college is being devoted as well as committed to produce such kind of man in order to make better society to develop nation. Under the above practice college runs and conducts many programmes as well as activities to improve student's personality and their employability skills. The aim of this practice is the professional intellectual and moral training of an individual.

2: Goal:-

- To make student aware about various competitive examination like MPSC, UPSC, Banking etc.
- To develop students attitude, knowledge and skills for entrepreneurship and self-employment.
- To provide opportunities for professional growth.
- To develop a healthy attitude among students towards work and life.
- To provide study material and better environment for study in college campus.
- To make study center for better coaching.
- To improve personality traits and professional skills.
- To help the students to know better self interests, abilities, aptitudes and opportunities.
- To assist the student in planning for educational and vocational choices.
- To enable the students to find a job in their own region.
- To improve employability of students.

3: Context:-

Our organization is one of the leading organization in community services, due to that college is trying to establish the new definition of education. It's our belief that education can work, when it walks with current problems and local problems as a strong answer to it. This practice deals with professional skills, professional ethics employability, and soft skills.

In academic year 2015-16 college organized various activities and programmes, like, guest lectures, vocational training camps, personality development workshops etc.

“How to Face Challenges of Globalization”, “Confidence Building”, “English: World Language of Communication”, “Preparation for Competitive Exam” are remarkable guest lectures delivered by achievers and experts. Workshops are conducted on soft skills, communication skills and basic computer competency, spoken english. Celebration of Dr. Babasaheb Ambedkar Birth Anniversary by organizing “reading for 24 hours competition”.

“Student Counselling and Guidance for Competitive Examinations and Career” is nurturing the abilities and explore their hidden endowment. It is the best practices of our college to make our student enough able in different stream of progress.

4: Evidence of Success:-

- About 100-150 students actively participated in communication skill workshop.
- About 100-120 students were being part of workshop on spoken English camp.
- All camps and programmes were managed by students only. This is also helpful to learn management skills.
- Number of students enrolled in various guest lecturers.
- Relevant news items and photographs of organized events.
- Acknowledgements of students are recorded.
- The enrollment of students in vocational programme was very high.

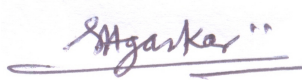
5: Problem Encountered and Resources Required:-

Digras is rural place therefore customary practice and conventional localities were huge challenge. Transport services are not enough to organize this kind of programmes on huge scale. Inviting experts from outside was also problematic. To change the mind set of students for vocational studies was speed- breaker of this programme. Economical condition of student's family is a barrier for the stream.

Collaboration of team members, guidance of leader and alternate for sources were worked to encounter the issues. Scholarship is provided to good students. Study material is provided to poor students. To overcome these above cited problems, college is taking proper steps to collaborate with various organization

.6: Contact Details:-

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